

2024 VRCA Awards of Excellence Criteria & Conditions

Eligibility

Nomination Period: Project nominations will be accepted online from VRCA members in good standing, between February 1, 2024, and March 31, 2024.

Deadline: To be considered for the 2024 Awards, nominations must be submitted by 5:00pm Sunday, March 31, 2024.

Project Eligibility Term: The project must have reached substantial completion between March 31, 2022, and March 31, 2024.

- General Contractors may submit nominations provided they have at least one superintendent or full-time construction manager on their payroll throughout the life cycle of the nominated project.
- Electrical, Mechanical, Trades, and Manufacturers and Suppliers that are not current VRCA members are eligible only if referred by a General Contractor who is a current VRCA member in good standing for that project.
- Once a member company nominates a project, they are not eligible to re-submit the same project.

Important information:

- **Nomination Limits:** Members are limited to 5 nominated projects per year. Members are encouraged to put forward only their most award-worthy projects.
- **Prequalification Round:** During the prequalification round, judges will assess projects based on size and type and will, as best as possible, place alike projects together. Five finalists in each category will be selected to formally present for awards. The judges will choose the top 3 – 4 projects in each category as Silver Winners. Qualified companies will be contacted after April 17th to schedule presentations.

- **Photos Required with Nomination:** To assist judges in the prequalification round, up to 3 project photos should be submitted. These photos do not need to be high resolution or professional quality. They will be used simply to assist judges in the prequalification round.
- **Nomination Fee:** A nominal fee of \$100 for each nomination will be required before online submission. Please check the link provided on the website for payment.

Criteria

For pre-qualified nominations, please follow the eight criteria listed below when completing your project submission package for the judges. This information is integral in evaluating the merits of your project.

1) Financial Performance & Bid Method

Information sufficient for the judges to evaluate performance versus budget should be included. If performance varied from plan, please include an explanation.

Include the bidding method used to secure the contract.

Important Note: Do NOT include actual profit dollars or actual margin. Include general information only.

2) Schedule Performance

Information must be provided to show the project's schedule data and the actual performance relative to the agreed upon schedule.

3) Value Engineering & Innovations

Provide details on innovative practices or products that were deployed on the project. Include specifics on the improvements and benefits realized, financial or otherwise.

4) Challenges & Resolutions

Outline the challenges or unexpected hurdles that were overcome, and how they were resolved.

5) Safety Record

Include a description of your project's safety practices and records, including the number of first aids and lost time accidents if applicable. Add any other important safety related information. Note the total crew size working under your contract.

6) Stakeholder Cooperation

Include the communication methods/strategies and cooperation among the stakeholders on this project.

7) Equity, Diversity, and Inclusion

Please provide an overview of project efforts and successes in the areas of equity, diversity and inclusion.

8) Quality Management

Include the procurement, delivery, and storage of materials for this project; what was done to ensure the quality of the project.

Other Conditions

Patent Rights

If the nominated project contains any feature(s) which could be protected by patent rights, the submission must be accompanied by written evidence to show that the necessary steps have been taken to secure the requisite legal protection since neither the sponsor of the award nor the Vancouver Regional Construction Association can assume any responsibility for "prior disclosure" in advance of a patent application.

Trade and Manufacturer & Supplier (M&S) Referrals

General Contractors are welcome to refer Trades and M&S firms for an award. All referred trade and M&S members are required to submit their own project nomination following the criteria and conditions to qualify for an award.

Eligibility requirements will apply to all Trade and M&S submissions.

Judging Process

- 1) A panel of judges appointed by the Board of Directors of VRCA will review all project submissions.
- 2) The 5 finalists from the pre-qualification round in each category will be contacted by the VRCA after April 17, 2024 to schedule a presentation. The format (virtual or site visit) will be at the discretion of the judging panel. Presentations will take place between **Monday, May 27, 2024 and Thursday, June 13, 2024**.
- 3) The eight criteria listed above are mandatory in all presentations. Nominees may use the PowerPoint template that will be provided in the prequalification confirmation email for the presentation. Use of the PowerPoint template is preferred whenever possible.

Presenters who do not wish to use the PowerPoint template are required to provide a 1-page fact sheet that addresses the seven criteria. Presenters should prepare to expand on the criteria during their presentations.

Presenters are required to provide a digital copy of their submission to VRCA. Testimonials are welcome. Nominees are encouraged to list certification or rating programs such as *LEED, Passive House, etc.* that were followed on the project. Include any special challenges these programs presented.

- 4) Prequalified finalists will be asked to provide VRCA with 3-5 high resolution photos of the nominated project. All photographs submitted become the property of VRCA. These photographs will be used to promote the Awards of Excellence, VRCA and the construction industry. Photographs should be in high resolution eps and jpeg formats. Send your Dropbox invitations or links to FTP sites to awards@vrca.ca.
- 5) The judges use a point-based system to help evaluate members' nominations and the decisions of the judges are final.
- 6) The judges reserve the right to reassign entries to the category they deem fit. Firms with a project that is moved to an alternate category will be notified in advance of their presentation and will be given the option to present on either the project as a whole or just the trade work and value.