



**Vancouver Regional Construction Association
Call for Nominations:
2023/24 YCL Executive Committee**

CALL FOR NOMINATIONS

VRCA Young Construction Leaders (“YCL”) Executive Committee; Term 2023/24

Dear VRCA YCL Network member,

During the VRCA YCL Annual General Meeting (“AGM”), to be held Thursday, **January 26, 2023**, the YCL network will elect the 2023/24 YCL Executive Committee, which is comprised of five positions:

- 1. Immediate Past-Chair**
- 2. Chair**
- 3. Vice Chair**
- 4. Treasurer**
- 5. Secretary**

The positions of 2023/24 Immediate Past-Chair and Chair will be held by the current Chair and Vice Chair, respectively, as part of the YCL Executive Committee succession plan. They do not need to be elected. The positions of Vice Chair, Treasurer, and Secretary are elected on an annual basis by the YCL Network. The Vice Chair position must be held by a representative of a VRCA member company who is committed to participating in the YCL Executive Committee succession plan as Chair and Immediate Past Chair. The positions of Treasurer and Secretary can be held by representatives from VRCA member companies or non-member companies.

Following the election of the 2023/24 Vice Chair, Treasurer, and Secretary, the YCL Network members in attendance at the AGM will approve the five-person YCL Executive Committee in its entirety.

Committee Vacancies: YCL Network members may also volunteer for other committee positions. If you are interested in one of the 13 volunteer positions below, please put your name forward along with a 100-word description of why you would like to volunteer. Please submit to Donna Grant, President, VRCA, at president@vrca.ca no later than **12pm Friday, December 23, 2022**.

| Committee | No. of vacancies |
|------------------------------------|-------------------------|
| General Contractors Division | 1 |
| Trade Contractors Division | 1 |
| Manufacturers & Suppliers Division | 1 |
| Professional Services Division | 1 |
| Event Coordinator | 9 |

If you are interested in running for a position on the 2023/24 YCL Executive Committee, please review the attached 2023/24 YCL Executive Committee Nomination Package, complete the required details, and submit to Donna Grant, President, VRCA, at president@vrca.ca no later than **12pm Friday, Dec. 23, 2022**.

Regards,
Scott Foran
Vice Chair, YCL Executive Committee



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2023/24 VRCA YCL Executive Committee Nomination Package

The YCL Network was established in 2009 to help Vancouver's young construction professionals build their networks, access the professional development they need, and contribute to industry and community in meaningful ways. The YCL is a platform where future leaders of the Lower Mainland construction industry can grow and evolve.

Invest in Professional Development:

- Access to mentoring breakfasts, technical and non-technical education and training, and the annual Construction Leadership Forum.
- Encouragement to participate on the YCL Executive Committee, and ultimately the VRCA Board of Directors, thereby giving individuals exposure to a not-for-profit governance model.
- Encouragement to participate at all VRCA Division meetings and Committees to stay current on industry issues.

Give Back:

- Participation at various YCL Network events that raise funds for [KidStart](#), the network's charity of choice.
- Participation in VRCA's School Connection Volunteer program, to engage students on the career opportunities within the construction industry.

Build and Nurture Industry Relationships:

- Up to 10 YCL Network networking events throughout the year.
- A further 9-11 VRCA networking events throughout the year.
- A broad roster of events hosted by VRCA's industry partners.

Membership: The YCL Network has over 500 members who work for VRCA member and non-member companies or who are post-secondary students in trades or studying building and construction. There are no fees associated with being a member of the YCL Network; however, all events carry a registration fee and preferential pricing is offered to representatives of VRCA member companies.

Governance: The YCL Executive Committee comprises an Immediate Past Chair, Chair, Vice Chair, Treasurer and Secretary, all of whom work directly with VRCA's Manager, Events and Sponsorship, to plan and execute YCL Network events.

Roles & Responsibilities: The YCL Committee is a group of 18 individuals that meet up to six times per year (including the AGM). Each role on the Committee has a term length of one year. In addition to the outlined responsibilities below, all Committee members are expected to attend all committee meetings and are encouraged to attend all YCL Network events.

Executive Committee Positions

Immediate Past-Chair (1) – Appointed: *Jeff Block, Modu-Loc Fence Rentals*

Duties: Act as the liaison between the YCL Executive Committee and the VRCA Board of Directors. Relay any requests and progress to the YCL Executive Committee. This position is automatically held by the previous year's Chair.

Chair (1) – Appointed: *Scott Foran, 505 Junk*

Duties: Provide leadership and guide the YCL to achieve goals set out at Executive Committee meetings. When needed, assist VRCA staff with YCL events and initiatives. Mentor Vice-Chair. This position is automatically held by the previous year's Vice-Chair.

Vice Chair (1) – Open Position

Duties: Assist the Chair with providing leadership and guiding the YCL to achieve goals set out at Executive Committee meetings. When needed, assist VRCA staff with YCL events and initiatives. Fill in as acting Chair when Chair is absent. Term length is one year; however, the role comes with the commitment to advance to the Chair position in 2023, and then Immediate Past-Chair in 2024.

Treasurer (1) – Open Position

Duties: Responsible for reporting to the YCL Executive Committee on the financial viability of the events and ensuring they remain sustainable. Assist with raising sponsorship funds when needed throughout the year.

Secretary (1) – Open Position

Duties: Assist with administrative duties including recording minutes at YCL Executive Committee meetings and issuing to the VRCA to distribute to the YCL Network.

Committee Positions

General Contractors Division Rep (1) – Open Position

Duties: Attend all VRCA General Contractors Division meetings as YCL Committee representative. Communicate any requests and progress between the two committees.

Trade Contractors Division Rep (1) – Open Position

Duties: Attend all VRCA Trade Contractors Division meetings as YCL Committee representative. Communicate any requests and progress between the two committees.

Manufacturers & Suppliers Division Rep (1) – Open Position

Duties: Attend all VRCA Manufacturer & Supplier Division meetings as YCL Committee representative. Communicate any requests and progress between the two committees.

Professional Services Division Rep (1) – Open Position

Duties: Attend all VRCA Professional Services Division meetings as YCL Committee representative. Communicate any requests and progress between the two committees.



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YCL Event Coordinators (9) – Open Positions

Duties: Assist VRCA staff with the planning, organization, execution of a minimum of one assigned event which may include researching venue, securing sponsorship, sourcing prizes, and assisting at event. VRCA staff will be responsible for the venue bookings, online registration, and communication of the event. Events anticipated in 2023/24 include:

- **Construction Site Tour** – March 2023
- **Titans of Industry Mentoring Panel** – April 2023
- **Lawn Bowling** – May 2023
- **Baseball at the Nat** – June 2023
- **Boat Cruise** – July 2023
- **YCL Golf Tournament** – September 2023
- **Oktoberfest** – October 2023
- **Titans of Industry Mentoring Panel** – November 2023
- **Trivia Night** – February 2024



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2023/24 VRCA YCL Executive Committee Nomination Form

Thank you for your interest in participating on the 2023/24 VRCA YCL Executive Committee.

1. Complete Sections 1 through 4 below.
2. Submit completed Nomination Form to Donna Grant, President, VRCA, at president@vrca.ca no later than **12pm Friday, Dec. 23, 2022**.

All nominations received will be forwarded to the current YCL Chair and Vice Chair ahead of the Annual General Meeting to be held Thursday, January 26, 2023.

Section 1 – Your details

| | |
|--|--|
| Name | |
| Title | |
| Employer or Company | |
| Executive Committee Position: (Please check one) | <input type="checkbox"/> Vice Chair (open to reps. from VRCA member companies) <input type="checkbox"/> Treasurer (open to reps. from VRCA member and non-member companies) <input type="checkbox"/> Secretary (open to reps. from VRCA member and non-member companies) |
| I agree that my name be put forward for consideration for the 2023/24 VRCA YCL Executive Committee: Date: Signature: | |



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Section 2 – Your biography

In a maximum of 250 words, please tell us why you are interested in participating on the 2022/23 VRCA YCL Executive Committee, highlighting your background and the strengths and experience you will bring to the Committee.

Section 3 – Your level of participation

Please confirm your participation at VRCA meetings and events, as well as at those of other industry associations, in the year October 1, 2021 - September 30, 2022:

| | Attended? Yes/No |
|---|-------------------------|
| VRCA Meetings | |
| General Contractors Division meetings | |
| Trade Contractors Division meetings | |
| Manufacturers & Suppliers Division meetings | |
| Education Committee | |
| YCL Executive Committee | |
| VRCA Town Halls | |
| VRCA Events | |
| VRCA Christmas Luncheon | |
| VRCA Annual General Meeting | |
| Construction Leadership Forum | - |
| VRCA Golf Tournament | |
| YCL Boat Cruise | |
| YCL Golf Tournament | |
| Awards of Excellence | |
| YCL Networking Events | |
| Infrastructure Series | |
| Other (please specify) | |
| Other Associations' Meetings and Events (please specify) | |
| | |
| | |



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Section 4 - Endorsements

My nomination is endorsed by the following two (2) individuals each of whom represents a member company of VRCA that is in good standing:

| | |
|----------------------------------|--|
| 1. Company name | |
| Name, title, contact information | |
| 2. Company name | |
| Name, title, contact information | |